



**COLORADO DEPARTMENT OF TRANSPORTATION**  
**REFERENCE CHECK**  
**Consent and Authorization for Release of Information**

Read carefully before signing  
Bring this signed form to the job interview

I, (print name) \_\_\_\_\_, Social Security Number \_\_\_\_\_,  
have applied for a position with the Colorado Department of Transportation. I am/was employed  
by your organization. I hereby authorize you to respond to any reference inquiry and to supply  
information regarding my employment record with your organization.

I further consent to allow the Colorado Department of Transportation to obtain any and all infor-  
mation concerning my employment with you or your organization. this includes my job perfor-  
mance appraisals/evaluations, wage history, disciplinary action(s), if any, attendance/leave  
records, and all other matters pertaining to my employment with you or your organization that  
may be required in connection with my application for employment with the Colorado Department  
of Transportation.

I hereby release you and your company from any liability for providing this information to the  
Colorado Department of Transportation.

This form may be photocopied or reproduced as facsimile, and these copies will be as effective a  
release or consent as the original, which I sign.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date